

NFMC FEDERATION CUP AWARD 202

SHORT CHECKLIST

- 1. Before Festival** list names of participating students alphabetically on the entry form with the points earned up to now. Center # 102. Check either yes or no engraving boxes. The forms will be coming from Debbie Laird.

- 2.** E-mail the completed list to Debbie Laird(laplusfive@gmail.com), Federation Cup Chairman, for verification by January 30. I will verify entrants and contact you with any corrections.

- 3. Send a check made out to FMTA** to Richard Sessler, FMTA Treasurer for **\$4.00 per entry by February 6.** No deletions or refunds allowed, but additions are permitted.

- 4. After Festival,** I will email final entry forms with new points added for you to verify and then I will send your final points on to the State Cup Chairman for final verification before the cups are ordered.

- 5. After Festival, If engraving is desired for \$.10 /letter, after festival, fill in the official engraving form, which will be provided, and send the form and check, made out to IFMC, directly to State Treasurer Lucinda Lear at 432 Vermont St., Waterloo, IA 50701.**

Contact me with any questions.

Debbie Laird, FMTA Federation Cup Chairman

**Richard Sessler, FMTA Treasurer
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